



Audit Committee Action Sheet – 10th July 2015

Action number	Item/report	Action and Deadline	Responsible officer	Action taken and date completed
1	Draft Statement of Accounts	All members to feed back any comments informally via Peter Gillett	PG	
2	“	Contents list to be included	PG	
3	Treasury Management	Circulate draft report to members for comments prior to formal consideration at November meeting. Report to include details of the Ex-Avon loan and if there are opportunities regarding repayment options	MHM/AM	
4	Draft Annual Governance Statement	Additional column to go in to identify responsible officer	MHM/AM	
5	“	Information report to September meeting in respect of Commercial Contract Management	MHM/AM	
6	“	Insert the word ‘current’ before ‘Mayor’ in paragraph 4.4 of AGS statement	MHM/AM	
7	Market Charter	Written update be brought to the next meeting of the Committee	R Orrett	